

EZLynx Auto Quoting Step by Step

From details tab: click "Go to auto"

- **Rating Tab:**
 - Select Quote Template: "Auto template Niq-Auto"
 - select "Carriers Answer Prefill"
- **Policy Info Tab:**
 - Prior carrier: whoever they mention (if unsure "other standard")
 - Prior expiration date: the date they mention (if unsure use 30 days out)
 - Prior Liability limits: use their current (if unsure use 100/300)
 - Prior policy term: (12 month)
 - Years with prior carrier: 1
 - Years with continuous coverage: 1
 - Credit check: yes
 - New policy term: 12 months
 - Package: yes
 - Effective date: at least 8 days out from day you quote
 - Bridge email? Yes
 - Book transfer? No
- **Drivers tab:**
 - Add in DL numbers if you have not already
- **Vehicles tab:**
 - Add in VIN's (push the magnifying glass is should then prefill year/make/model)
 - Vehicle use: commuting or pleasure
 - If commuting put in miles one way to work (then annual should prefill)
 - If pleasure, put 10,000 miles a year unless they specifically mention its less
 - Ownership type: loan/lease/own out right
 - Scroll to the bottom: put in % usage for each car for each driver.
 - On person must be over 50% usage as main driver for each vehicle
 - Vehicles must equal 100% usage
- **Skip incidents**
- **Coverage Tab: (it should prefill, but double check)**
 - Bodily injury: 100/300
 - Uninsured: 100/300
 - Underinsured: 100/300
 - Property damage: 100
 - Medical payments: \$1,000
 - Residence is owned (assuming we have their home insurance)
 - Click multi policy discount (assuming we have their home insurance)
 - Comprehensive: \$500
 - Collision: \$500
 - Towing/Labor: \$100
 - Rental Expense: 30/90
 - Swipe yes for "full glass"

➤ **Carrier questions tab:**

- **Encompass: should be all filled out**
- **Progressive:**
 - **fill out ownership years. Longer they have owned the car, less expensive the policy is.**
 - **Ask about safety features, put those in if they have them**
- **Safeco**
 - **Make sure “Safeco coverage level for all vehicles” on the right hand side second question down says: Essential**
 - **Make sure last two questions for “RightTrack Mobile” says “no” for all drivers**
- **Travelers: should be all filled out**

CLICK FINISH (green button bottom right)

Click “submit to carriers” (green button bottom right)

If quoting monoline auto (and we already have home) make sure you click

LOB drop down (deselect home) once only auto is checked, scroll to the bottom and click submit.